

KOREA ELECTRONICS SHOW



KES EXHIBITOR MANUAL

All exhibitors and contractors are advised to abide by Rules & Regulations of KES. Under no circumstances shall KES be liable for any special, incidental or consequential damages sustained in connection with the exhibitors and contractors, if caused by violating Rules & Regulations.

EXHIBITOR CHECK LIST

	Services / Items	Deadline
	<required> Pay the balance</required>	8/25(Fri)
	<required> Allocate Booths</required>	8/23(Wed)
	<required> Apply for the modification & installation of Space - Only Stands</required>	9/13(Wed)
	<required> Submit Company Logo & Modify Company name for Stand Fascia</required>	9/20(Wed)
	<required> Apply for Exhibitor Badges & Modification (On-line)</required>	9/29(Fri)
	<required> Receive Exhibitor Badges & Parking Tickets</required>	10/15(Sun)~16(Mon)
	<required> Installation of Booths (Space-only stands)</required>	10/14(Sat)~16(Mon)
Before	<required> Move-in of Shell Scheme Items</required>	10/16(Mon)
	<optional> Apply for Technical Service</optional>	9/27(Wed)
	<optional> Pay the technical Service</optional>	9/29(Fri)
	<optional> Apply for Furniture Rental, etc.</optional>	Individual
	<optional> Apply for Move-in / Move-out of Dangerous Material</optional>	9/15(Fri)
	<optional> Apply for Carrying-In(Out) of Ultra heavy Exhibition Item</optional>	9/15(Fri)
	<optional> Apply for advertisement in Badges, Guide Map etc.</optional>	by order of receipt (9/15(Fri))
	<optional> Apply for Overtime work</optional>	by 4 p.m. of the day
Duning	<optional> Apply for Exhibit Removal</optional>	by 4 p.m. of the day
During	<optional> KES 2018 Reservation (20% discount)</optional>	10/17(Tue)~20(Fri)
	<optional> KES 2017 Exhibition Certificate</optional>	After 10/20(Fri)

LIST OF CONTACTS

>>> Show Management Office

Market & Exhibition Team, KEA 11, World Cup buk-ro 54-gil, Mapo-gu, Seoul, Korea Tel: 82-2-6388-6062~7 / Fax: 82-2-6388-6069 / E-mail: kes@kes.org

) > Official Contractors

Company		Contact Person	Contact	E-mail
STAND	Nara Design (Basic)	Mr. J.K. Kwak	82-2-557-0481 (2303)	kjk03@inaradesign.co.kr
CONSTRUCTION	Nara Design (Premium)	Ms. Y.J. Son	82-2-557-0481 (2102)	syj8@inaradesign.co.kr
ELECTRIC SamJeon Electric Co.,Ltd		Mr. D.K. Lee	82-10-4003-8183	samjeon7@hanmail.net
CRM Sysforu Co., Ltd Mr		Mr. B.J. Kwon	82-2-539-3816	eric@sysforu.co.kr
CARPET	Hanadeco	Mr. J.H. Park	82-2-887-1418	hanadeco1418@hanmail.net
Shuttle & Travel	Ricky Travel	Ms. J.S Choi	82-2-722-2119	sim3507@hanmail.net

>>> Other Contractors

Company		Contact Person	Contact	E-mail
Rental Services Exrental 119		Ms. Y. H. Kim	82-31-572-8119	Exrental119@hanmail.net
Shipping	K-UNG Corp.	Mr. Frank Kim	82-2-6385-5300	frank@k-ung.com
Hotel	GladLive GangNam	Mr. K.H. Lee	82-2-6177-5104	jay.lee@glad-hotels.com

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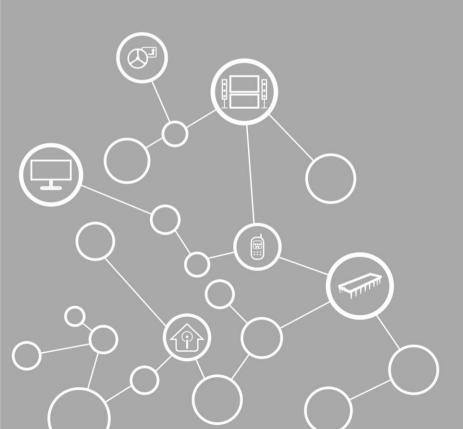
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I . General Information & Regulations



1. General Information

1) Name

The 48th Korea Electronics Show (KES) 2017

2) Theme

Where the Creative Things are!

3) Date & Time

Date: October 17 - 20, 2017

Hours: 10 a.m. - 5 p.m. on Oct. 17 to 19 / 10 a.m. - 4 p.m. on Oct. 20.

4) Show Location

Coex, 513, Yeongdong-daero, Gangnam-gu, Seoul, Korea, 06164 (www.coex.co.kr)

5) Scale

Exhibition Area: 18,378 sqm (including Hall A, and B)

No. of Exhibitors: 500 firms / 1,100 booths (Including 100 foreign firms)

No. of Visitors (Estimated): 70,000 & above

6) Korea Electronics Grand Fair 2017

Korea Electronics Show (KES), International Semiconductor & Display Exhibition (SEDEX) and International Meeting on Information Display Exhibition (IMID) held at the same time. Entire Coex Halls (Hall A to Hall D) occupied for Korea Electronics Grand Fair 2017

7) Admission fee

	Contents		
	Individual		₩10,000 KRW
Admission Fee	Group(20 above)	Businessman	₩ 5,000 KRW
		Student	₩3,000 KRW
Duo Dopietusticas	Period		Sep. 1 to Oct. 15
Pre-Registration	Admission Fee		Free
Show Date & Time			Oct. 17 to 19 : 10:00~17:00 Oct. 20 : 10:00~16:00
Show Date Classification			Business Day : Oct. 17 to 19 Public Day : Oct. 19 to 20

8) Organizations of KES

Hosted By: Ministry of Trade, Industry & Energy(MOTIE)

Organized by: Korea Electronics Association (KEA)

International Cooperators

- China: CEAC (China Electronic Appliance Corporation) CCPIT (China Council for The Promotion Of International Trade), CECC (China Electronic Chamber of Commerce)
- Taiwan: TEEMA (Taiwan Electrical and Electronic Manufacturers' Association)
- Japan: JESA (Japan Electronics Show Association), JMA(Japan Management Association)
- Hong Kong: HKTDC (Hong Kong Trade Development Council)
- -USA: CTA (Consumer Technology Association)
- India: CMAI, TEMA
- ASIA: AEECC (Asia Electronics Exhibition Cooperation Conference)

2. Rules to follow before & after the Show

1) Installation of Equipment and Exhibits

Any equipment or exhibits are not allowed to be hung and attached to existing installations such as ceiling and walls inside the exhibition site. Papering, painting and spraying, etc. on the walls also are strictly prohibited.

Inside the exhibitions site, use of electric or electric heating equipment is restricted as below. Exhibitors should use easy-to-remove flooring such as Pytex carpet. (Apply for <u>Move-In/Move-Out of Dangerous Material Sheet [Form3-1]</u> and get approval from organizer's office in advance)

Restricted Electric Equipment	Use of electric machine tools like compressors, electric saws, electric planes, electric grinders, etc is prohibited. High-risk exhibits such as boilers, furnaces and stoves should not be operated. (If unavoidable, restricted use may be allowed, subject to prior KES approval.)
Electric Heating Equipment	When using electric heating equipment, safety screens must be installed if the surface temperature exceeds 70. The heating equipment should not be installed on a wooden stand but on a fire-resistant stand at a height of more than 20cm above the floor. The walls adjacent to electric cooking equipment, irons, etc. should be protected with fireproof materials. Carpet should not be laid under exhibition stands where electric heating equipment is used.
Limitation on Gas Consumption	Junction of the gas piping should be done through the welding junction method. And, there should be a great amount of attention paid when in use so that the actual use of the gas equipment may not obstruct any traffic. Pipes should be laid in a way that they are strongly fixed to the floor and wall surfaces. Pipes should be equipped with the necessary protection devices and installed in a well-ventilated place. Gas equipment to be used or displayed are limited to those with certain types of approvals. Other detailed matters such as capacity levels and power consumption rates of each piece of equipment expected to be should be negotiated in advance and receives the approvals of Coex

2) Restrictions on Inflammables and Explosives.

Inflammables and explosives are strictly prohibited to be brought in, that is to say, flammable or combustible liquids are prohibited inside of buildings, except as approved by KES. Flammable thinners, solvents and paints, including aerosol cans, are strictly prohibited within the building. Special permits are required by KES for the use or storage of flammable liquids, compressed gases or dangerous chemicals.

All hazardous materials brought into the facility must be accompanied by the applicable <u>Move-In/Move-Out of Dangerous Material Sheet [Form3-1]</u> and must be produced upon request. The exhibitor is responsible for the handling and removal of hazardous materials used in the operation of the show.

Regarding any incidents or accidents caused by these items, the exhibitor takes full responsibility whether approved or not.

3) Restrictions on Ultra heavy Exhibition Items

If an exhibition item brought into the indoor exhibition site has a load exceeding 1.5 tons/sqm, the exhibitor should fill the Application Form for <u>Carrying-In (Out) of Ultra heavy Exhibition Item [Form3-2]</u> and should submit it to the KES 2017 office by Sep. 30 for an approval before bringing the item actually into the center.

4) Hallways (Passage)

The width between exhibition booths shall be wider than 3m. There should be no equipment or exhibitions that could be an obstacle in case of emergency evacuation on the passage.

The exhibition booth or other facilities cannot be installed at the exit, EPS access door, fire hydrant and entrance to restroom. If the above matters become problem upon assignment of booth, exhibitor may discuss with secretariat and get approval from the secretariat 20 days before (by Oct. 7) the use of exhibition hall and then install the booth.

Upon the installation of exhibition booth, the booth shall be 30cm away from existing facility walls or mobile cubicles and exhibition booth cannot be installed by fixing it with existing facilities.

5) Fire Precaution

All stand construction and displays must be made from fire-proofed materials. Access to fire hydrants should be free for immediate emergency use. Exhibitors should not install any equipment where a fire hydrant is already located within a booth. Exhibitors and stand contractors have full responsibility for the management of the interior and exterior of their booths for fire safety.

Exhibitors must confirm the locations of fire hydrants, emergency exits, gas valves, electric power switches, etc. and make through checks for potential fire sources at closing time each day.

6) Collection of Waste Materials and Waste

Participating companies and equipment providers shall divide wastes generated from booth construction and removal into recycling waste and industrial waste (lumber, plastic bag, etc.) and industrial wastes shall be collected and taken out by participating companies and equipment providers. If the rule is not followed and the wastes are handled by the third party, the relevant cost shall be paid by participating companies or equipment provider (for handling of remaining materials, 300,000 won is charged per 1(m³))

Cleaning of the inside of booth shall be done by the participating company and trash bin within exhibition hall shall be put on the passage after closing of exhibition (17:00).

7) Damage

Exhibitors and stand contractors should take care not to damage any facility in the exhibition site. If there is any damage, they will assume all cost of restoration to original condition.

8) Management Regulations

At the time of booth set-up and dismantling, exhibitors and stand contractors should strictly observe management regulations. KES may suspend exhibition-support activities and take booth closing action against violators, according to relevant regulations.

In such cases, exhibitors and stand contractors need to pay attention to the fact that they may not file any claim against KES for compensation of loser or damage incurred there from.

3. Rules to follow During the Show

1) Security Information

① Admission and Identification

Admission into the exhibition halls will be strictly controlled. All exhibitors, their representatives and visitors are required to wear their respective badges for admission into exhibition halls.

The exhibition site's entry and exit hours during the exhibition period will apply to all exhibitors as below in order to prevent theft and ensure the safety of exhibit items.

■ Preparation Period before Opening / Inspection Period after Closing

Exhibitors are permitted to enter the exhibition area an hour before opening time and remain not more than half an hour after closing time during the exhibition period.

Exhibitors are requested to be present at their stands at least 30 minutes before the exhibition opens each day.

The resident personnel of exhibitors should take all possible precautions in the management of exhibit items for the prevention of theft, not only during the exhibition hours (10 a.m. - 5 p.m.) but also during the 'Preparation Period before Opening' and the 'Inspection Period after Closing' as follows

Preparation Period before Opening	Oct. 17 to 20	8 a.m 10 a.m.
Visitor's Exhibition-Viewing Hours	Oct. 17 to 19	10 a.m 5 p.m.
v znoro zauzuori v znugriouzo	Oct. 20	10 a.m 4 p.m.
Inspection Period after Closing	Oct. 17 to 19	5 p.m 5:30 p.m.
Stand Personnel's Departure	Oct. 17 to 20	5:30 p.m.

■ Exhibit Removal

If an exhibitor needs to remove exhibit items during the exhibition period, he should apply for **Exhibit Removal [Form4-2]** at the organizer's office and receive prior approval.

② Securing the halls

In order to protect the booths and exhibit items, the organizer's office conducts 24-hour-a-day security activities during the build-up period and the breakdown period. For entrance and exit of the exhibition site, all related personnel of exhibitors and stand contractors should prominently display gate passes issued by organizer respectively.

③ Managing the exhibit items.

The organizer will provide 24-hour security surveillance for the prevention of theft and damage of exhibit items and fire. However, exhibitors should take full precautions for the management of their exhibit items, since they have ultimate responsibility. Exhibitors are encouraged to insure high-value exhibits and equipment individually.

2) Overtime Work

An exhibitor, who needs to use the exhibition site unavoidably at a time other than specified above for the preparation of an exhibit item, including repair of stand and decoration during the show should apply for Overtime Work [Form4-1] at the organizer's office for approval. If the desired time is before 08:00 or after 20:00, the exhibitor should pay the prescribed overtime utilization fee.

3) Sound Control

The noise level from performance of video / acoustic equipment should not hinder business discussions at neighboring booths.

If an excessive acoustic sound level (Maximum 80dB measured at a distance of 1 meters) interferes with exhibition management, the organizer's office may take necessary steps, such as cut-off of electricity or closure of the booth, and the relevant exhibitor shall assume full responsibility for the loss incurred there from.

4) Promotion Limit in the passageways

Performances and events are prohibited in the passageways and aisles within the exhibition site. If the organizer's office judges that the stage of a performance or event may disturb business discussions at adjacent booths after reviewing the booth design drawings of respective exhibitors, it may not permit booth construction by the relevant exhibitor.

5) Prohibition of On-Site Sale

Sales activities cannot be conducted except for designated area in the exhibition hall and if exhibitors violate this rule, secretariat may remove the company's booth even during exhibition period and is not liable for the damage caused in this process (event discussed previously with leading organizations is allowed).

6) Protection of Intellectual Property Rights

During the exhibition period, exhibitors should not display any product or service that may infringe upon intellectual property rights such as copyrights, trademarks, designs, patent rights, etc.

In the event that exhibited products or services at KES 2017 are found to violate intellectual property rights and such practices are reported to the Secretariat, the related exhibitor will be required to remove such items immediately.

7) Prohibition of Smoking

Smoking is strictly prohibited in the exhibition hall.

8) Flowers and Flowerpots Not Allowed

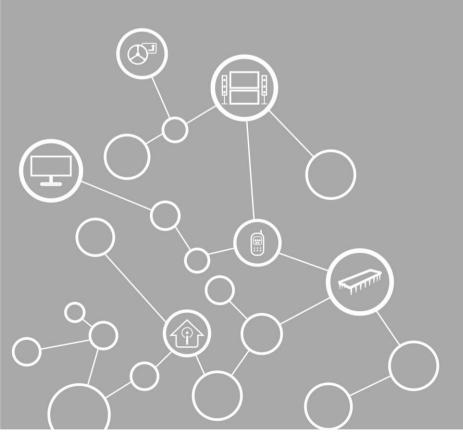
Flowers and large flowerpots that may disturb the exhibition proceedings or view may not be brought into the exhibition site.

9) Keeping the Package Boxes of Exhibition Items

Every piece of packing material such as package (carriage) boxes for the exhibition items are not allowed to be left in disarranged order.

They should be kept (piled) at a certain place designated by KES 2017 or they should be reused after a separate self-deposit.

Π . Exhibit Information



1. Booth Installation Schedule

Booth Set-up & Dismantling must be completed within the specified period in order not to cause any inconvenience to the show management. Exhibitors shall be responsible if their delayed withdrawal hinders management or incurs additional booths dismantling expenses.

Section			Dates	Details	
Booth installation	Construction		Oct. 14(Sat) - 16(Mon) (8 a.m 8 p.m.)	Carpet, Booth installation	
DOOUT II IStaniauOff	Move-in & Display		Oct. 16(Mon) (8 a.m 8 p.m.)	Interior equipment	
	Mainline C	Construction		Mainline to the booth	
Electricity	Interior	Standard	Oct. 14(Sat) - 16(Mon) (8 a.m 8 p.m.)	The state of the s	
Lectricity	Construction	Space-only		Electric wiring And Lighting	
	Power Supply		Oct. 16(Mon) (After 2 p.m.)	10.16(Mon) 2 p.m. (expected) The time is subject to change.	
Internet	Wiring		Oct. 15(Sun) - 16(Mon) (8 a.m 8 p.m.)	Line construction	
nuemet	Opening for service		Oct. 16(Mon) (After 4 p.m.)	Fixed IP	
Water, Compressed Line & booth interior		Oct. 15(Sun) - 16(Mon) (8 a.m 8 p.m.)			
Move In			Oct. 15(Sun) - 16(Mon) (8 a.m 8 p.m.)	No vehicles Allowed into the hall after 10. 16(Mon), 3 p.m.	
Distribution of admission & free parking tickets			Oct. 15(Sun) - 16(Mon) (9 a.m 6 p.m.)	Admission tickets (In front of Hall A, 1st Fl of Coex)	
Final Charle			Oct. 16(Mon) (2 p.m 8 p.m.)	Functioning Check & Cleaning Inside	
Final Check				Cleaning of pass way	

2. Show Dates: From October 17 (Tue) to October 20(Fri)

Section		Time	Details	Remark
	Opening Hours	8 a.m.		
Opening Day (Oct. 17)	Preparation for the Show	8 a.m 9:30 a.m.	Cleaning inside the booth, arranging things in order	Exhibitors
(Oct. 17)	Opening Events	10:30 a.m. – 12:00 p.m.	Opening Ceremony, Tour of the Exhibition hall, Reception,	Organizer(KEA)
	Show Operation	10 a.m 5 p.m.		
Show Dates	Opening Hours	8 a.m.	Cleaning inside the booth, Preparation for the Show	Exhibitors
(Oct. 18~19)	Show Operation	10 a.m 5 p.m.		
	Distribution & Responding to Biz-matching Q.N.	11 a.m 4 p.m.	Biz-matching Amount & Result	
	Distribution & Responding to questionnaires	11 a.m 4 p.m.	General Evaluation for the Show	Organizer(KEA) & Exhibitors
Closing Day (Oct. 20)	Closing Hours	4p.m.	Early dismantlement is Not Allowed	Exhibitors
	Packing & Move-Out	4 p.m 8 p.m.	Move-Out	Exhibitors

3. Dismantling Schedule

Section	Dates & Time	Details	Remark
Packing & Move-Out of	Oct. 20(Fri)	"Exhibit Removal Form" Exhibit	
Lightweight Product	4 p.m 8 p.m.	Not Needed	EXHIBITORS
Marra Out & Diamontlina	Oct. 21(Sat)	"Exhibit Removal Form"	Exhibitors
Move-Out & Dismantling	8 a.m 8 p.m.	Not Needed	EXHIBITORS

4. Overtime Work

Exhibitors should observe the time (8 a.m. - 8 p.m.) set for using the exhibition site during stand build up and breakdown periods.

If overtime use of the site is unavoidable, exhibitors are requested to apply **for Overtime Work [Form4-1]** at the organizer's office and pay additional fees.

5. Parking Information for Trucks

① Issuance of parking ticket for vehicles

Vehicle Type	Benefits	Issued by
Freight vehicles (general truck) Van (with more than 9 seats)	 Vehicles involved in the event and work, 50% discount Vehicles for event preparation/removal Free for 3 hours (1 day/1 time/1 unit) During preparation and removal work (issued by secretariat) 	Parking Management Office Global PMCO Co., Ltd.

② Gateway for Trucks



6. Distribution of Exhibitor Badges

① Exhibitor Badges

The Show Organizer will issue Exhibitor Badges to the resident personnel of the exhibitors during the exhibition period. Exhibitors should complete applying for Exhibitor Badge online by Oct. 14 (Fri).

Online application: http://www.kes.org/eng/member/application.asp

Booth Scale	The number of badges	Booth Scale	The number of badges
1-3 booth	5	11 - 20 booth	25
4 - 7 booth	10	21 - 30 booth	35
8 - 10 booth	15	31 - 50 booth	45

- Date of Distribution: Oct. 15(Sun) 16(Mon)
- Place: Entrance to Exhibition Hall, Coex (Hall A)

2 Stand contractor Passes

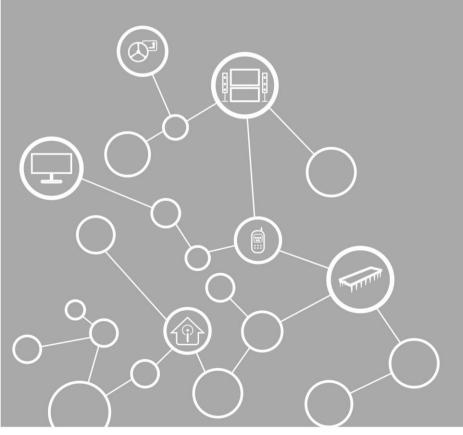
The Show Organizer issues contractor passes separately.

All workers / contractors are subject to organizer and Coex control in the exhibition area for safety management and fire prevention. And not allowed to carry and use during the show.

- Place: Entrance to Exhibition Hall, Coex (Hall A)
- * Please keep in mind that you must have your badges displayed at all times.

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III. Stands Installation



1. Space - Only Stands

1) Stand Set-up & Dismantling

Schedule			
Work Details	Period	Remarks	
Submission of Design Drawings	By Sep. 13(Wed)	Two (2) copies each of floor plan and front-view plan to be submitted with Stand Contractor Registration	
Booth Set-up	Oct. 14(Sat) - 16(Mon)	8 a.m 8 p.m.	
Move-In and Display of Exhibit Items	Oct. 16(Mon)	8 a.m 8 p.m.	

Set-up & dismantling of the allocated booths will be made, in principle, individually by the exhibitors through the Stand Contractors registered with KES 2017 according to the submitted floor plans.

All the equipment should be fabricated in advance, and assembled/installed within the given period.

In the set-up and dismantling of the booths, the exhibitors and the Stand Contractors should observe all the guidelines stipulated in the "Exhibitor's Manual for KES 2017."

Prohibition of Booth Dismantling before Completion of Exhibition

Exhibitors should not dismantle booths or remove exhibit products before the official exhibition closing date and time (Oct. 20, 4 p.m.) without prior approval of the organizer's office. Any exhibitors violate this regulation shall be fined 500 dollars

2) Guidelines for choosing stand contractors

It is strongly suggested that you select Coex official stand contractors in order to avoid inconvenience that may occur due to the fact that you select no official stand contractors.

<u>Stand Contractor Registration [Form2]</u> along with booth plan and elevation plan must be submitted with a reasonable statement by Sep. 13(Wed).

Regarding any incidents or inconvenience caused by no official stand contractors, the exhibitor takes full responsibility.

3) Design Drawings for Space Only

Exhibitors or Stand Contractors should submit two (2) copies each of floor plan and front-view drawings for space-only sites, together with Stand Contractor Registration [Form2] to the KEA Marketing & Exhibition Center by Sep. 13(Wed) via e-mail at kmlee@gokea.org and should obtain prior approval.

When submitting stand design drawings, the exhibitors should notify the organizer's office of the location of their event stage. If the desired event stage is adjacent to neighboring booths and judged likely to hinder business discussions, booth installation may not be approved.

4) Stand Height

Maximum height for space-only stands will be restricted in accordance with booth location and scale. For efficient composition of the exhibition site, however, the organizer's Secretariat may designate the maximum heights at its discretion according to each case.

Index	Height Limit
Standard Booth (Basic)	3m
Standard Booth (Premium)	4m
Space-only Booth (Under 50 booth)	4m
Space-only Booth (50 booth above)	5m

Note 1. The height may be adjusted after getting approval from secretariat.

Note 2. The structure calculation result shall be submitted in terms of structure safety at the request of secretariat.

Note 3. Booth construction in Grand Ball Room Lobby is possible during night (after 18:00).

2. Shell Scheme Stands

1) Stand Set-up

Schedule			
Work Detail	Period		
Booth Installation	Oct. 14(Sat) to 16(Mon), 3days		
Interior, Move-In / Display of Exhibit Products	Oct. 16(Mon) (8 a.m 8 p.m.)		

^{*}Stand Set-up and dismantling of standard shell scheme is to be executed on a package basis by the official stand contractors registered with the Organizer's Office.

2) Specification of Shell Scheme

	Items		Unit
1	Company Name & Booth No.	1	Ea
2	Reception Desk & Chair		Ea
3	Block LED Pillar	1	Ea
4	Spotlight (100W)	4	Ea
5	Pytex Carpet	9	sqm
6	Electrical Socket (220V)	1	Ea
7	Electricity (KW)	1	ea

^{*} Above contents are subject to change according to the circumstances

3) Additions & Modifications

When design changes are required, such as a meeting room, changes in color, etc. in addition to the aforementioned basic contents, the exhibitors should make request to the official stand contractors. If symbol mark or logo signage is needed, exhibitors should submit **Company Name for Stand Fascia [Form7]** to the official stand contractor for each exhibition hall by Sep. 20(Wed).

The exhibitors must also pay for such extra services, and discuss the details with relevant official stand contractors.

■ KES 2017 official stand contractors.

Company		Contact	E-mail	Contact Person
STAND	Nara Design (Basic)	T. 82-2-557-0481 (#2303)	Kjk3@inaradesign.co.kr	Mr. J.K Kwak
CONSTRUCTION	Nara Design (Premium)	T. 82-2-557-0481 (#2102)	Yj08@inaradesign.co.kr	Ms. Y.J Son

4) Diagram of Shell Scheme Diagram of Shell Scheme by Size (Basic)

■ 1 BOOTH TYPE (3Mx3M)



Item	No.	Unit
Company Name	1	ea
Block Table + Chair	1	ea
Block LED Post	1	ea
Spot Light(100W)	6	ea
Pytex Carpet	9	m ²
Power Outlet (220V/2holes)	1	ea
Electricity	1	kw

■ 2 BOOTH TYPE (3Mx6M)



Item	No.	Unit
Company Name	1	ea
Block Table + Chair	1	ea
Block LED Post	1	ea
Spot Light(100W)	8	ea
Pytex Carpet	18	m ²
Power Outlet (220V/2holes)	2	ea
Electricity	2	kw

■ 4 BOOTH TYPE (6Mx6M)



Item	No.	Unit
Company Name	2	ea
Block Table + Chair	1	ea
Block LED Post	2	ea
Spot Light(100W)	4	ea
Ceiling Light(150W)	2	Set
Pytex Carpet	36	m ²
Power Outlet (220V/2holes)	4	ea
Electricity	4	kw

Diagram of Shell Scheme by Size (Premium)

■ 2 BOOTH Red-TYPE (3Mx6M)



Booth Particulars		
1. Booth structure	Wood Wall(system) + Wood	1form
2. Fascia Board Lighting Box	2550x560(Lighting Box)	1pc
3.Booth number / Company name / L	IRL PVC Sheet cuting 1form	/ 1form/ 1form
4.Information +Stool	Wood:900x500x950(H) + Bar Stool	1form
5.Table set	Glass table(1) + chair(4)	1set
6. Display table	Block System:1,800x500x900(H)	1form
7.Light	Down light / Arm Spot	4pcs/9pcs
8.Power socket	220V, 2holes	1pc
9. Flooring(Gray pytex)	3,000x6,000	18 m²
10. Folding catalog holder		1pc

■ 4 BOOTH Blue-TYPE (6Mx6M)



Booth Particulars		
1. Booth structure	Wood Wall(system) + Wood	1form
2. Fascia Board Lighting Box	2550x560(Lighting Box)	1pc
3.Booth number / Company name / U	RL PVC Sheet cuting 1form/1	form/ 1for
4.Information +Stool	Wood:900x500x950(H) + Bar Stool	1form
5.Table set	Glass table(1) + chair(4)	2set
6. Display table	Block System:2,700x500x900(H)	1form
7.Light	Down light / HQI	7pcs/3pc
8.Power socket	220V, 2ho l es	1pc
9. Flooring(Gray pytex)	3,000x6,000	36m²
10. Folding catalog holder		1pc

♣ You can choose Red or Blue for your booth color.

5) Additional Furniture Rental

Exhibitors may fabricate their own interior materials and equipment such as display stands / bases for exhibits and furniture in advance or acquire items from furniture / equipment rental companies "approved cooperative firms for KES 2017" and install them after competition of Standard Shell Scheme Booths.

■ Official Contractors of Furniture Rental

Company		Contact	E-mail
			URL
FURNITURE RENTAL	Exrental 119	Ms, Y.H.Kim	Exrental119@hanmail.net
			www.exrental119.co.kr
	Fine Rental Service	Ms.H.J.Han	fr2660@naver.com
			82-2-000-2660

■ Exrental 119 (Tel: 82-31-528-3119, E-mail: exrental119@hanmail.net)





Please visit the website for more Items at www.exrental119.co.kr

■ Fine Rental Service (Tel: 82-2-6000-2660, E-mail: <u>fr2660@naver.com</u>)





Note.

- Please write the code number, name and color.
- Amount is the amount during the exhibition period.
- Please let me know the name of the company, the name of the person, and the contact number. Then, I will give you an invoice.
- You have to deposit it before starting the exhibition.
- You must compensate for damages.
- Please deposit the deposit in the company name.
- Please let me know the name of the deposit.



Fine Rental Service

Reception office: Hyo Jeong Han Tel: 02-6000-2660 / E-mail: fr2660@naver.com 159 COEX 423, Samseong-dong, Gangnam-gu, Seoul, Korea

Full name of the bank= Shin Han Bank, Seoul, Korea

Full accress of the bank=159-9, Samsung-Dong, Gangnam-Gu, Scoul 135-090 Korea Account number = 180-006-913363

SWIFT code = SH BK KRSE

3. Shipping & Forwarding of Exhibits

1) Bonded Area

Exhibits brought into the Coex exhibition site are to be regarded as bonded products from Oct. 14(Sat) to 20(Sat) as the organizer's office will obtain designation of the site as a bonded area.

The items can be moved anywhere within the bonded without prior approval of a customs official.

2) Time Schedule (Deadline for Exhibition Goods)

A. SEA Freight: Vessel must arrive at Busan or Incheon port by following dates.

LCL shipment: 09. Oct. 2017FCL shipment: 10. Oct. 2017

B. AIR Freight: To arrive at Incheon airport by 12 Oct 2017

3) Documents

- Invoice & packing list should be as precise as possible regarding item, quantity, unit price, total price, weight and volume
- The exhibitor is cautioned to note that priced indicated on the shipping documents must be reasonable
- •Problems in customs clearance may occur if customs officer judges the declared price to be unreasonably low, also, customs will not accept "no commercial value" or "free of charge" invoice. Price must be mentioned for all items including consumable items

4) How to make an Entry of Documents

CONSIGNEE

K-UNG Corporation.

7Floor, Chungwoonjae Bldg, #15, Yunmoojang 11Rd, Sungdong-Ku, Seoul 04783 Korea

TEL: +82-2-6352-5300 / FAX:+82-2-6352-5304 ATTN: Mr. Richard Park, Ms. Bella Won

NOTIFY PARTY

K-UNG Corporation.

7Floor, Chungwoonjae Bldg, #15, Yunmoojang 11Rd, Sungdong-Ku, Seoul 04783 Korea

TEL: +82-2-6352-5300 / FAX: +82-2-6352-5304 ATTN: Mr. Richard Park, Ms. Bella Won

For more questions, Please contact [K-UNG Corporation].

7 Floor, Chungwoonjae Bldg, #15, Yunmoojang 11 Rd, Sungdong-Ku, Seoul 04783, Korea

Tel: +82-2-6352-5300 / Fax: +82-2-6352-5304 / E-mail: k-ung@k-ung.com

PIC: Mr. Frank Kim(frank@k-ung.com), Mr. Richard Park(richard@k-ung.com), Ms. Bella Won(bella@k-ung.com)

5) Reference

- ▶ Indicate the name of Exhibition in documents: KES 2017 at Coex
- ▶ Indicate the remark of either "Returned Goods" or "Consumable Goods" in the Invoice & Packing List
- Indicate weight and bulk by the way of "Kg" & "Cm" and also indicate the price of items
- Insurance on cargo with regard to shipping should be carried from the point of departure

6) Insurance

Exhibitors are highly recommended to carry an ALL-RISK insurance (inc. Exhibition Clause) policy on their goods from departure through to final destination after the show.

7) Packing

All exhibit items should be packed with materials which are made of Heat-treated wood (IPPC no. required on the Wooden Packing Material for customs clearance in Korean port or airport) in consideration of damage through shipping and forwarding. (Carbon Packing is also allowed according to types & condition of shipment) Official Freight Forwarder and Insurance Company don't take the responsibility for any damage caused by poor packing.

8) Settlement for shipping and forwarding

Expenses will be charged after the exhibit items are brought into the facility.

Expenses have to be paid before the exhibita get into the stand.

9) Shipment label marking

KES 2017

NAME OF EXHIBITOR

BOOTH No.:

CASE No. / Dimension (LxWxH)

10) Consumable Goods

Please pack consumable items up in consideration of the proper weight and quantity, and indicate them in the Invoice & Packing List separately.

11) Freight Forwarders

Company	Contact	E-mail	Contact
Caritaly	CA MA	URL	Person
	82-2-6352-5300	Richard@k-ung.com	Mr. Richard Park
K-UNG Corporation	62-2-6552-5500	www.k-ung.com	WII. KICHAIU I AIK

4. Technical Services

1-1) Electricity

- Standard Booth comes with basic electricity (single phase or 3 phases, 220V/60Hz, 3 Phase 380V/60Hz) of 1KW/company free of charge.
- Space-only Booth does not contain any electricity; therefore, exhibitors are responsible to apply electricity in individual. For additionally required electricity, exhibitors must pay relevant fees as below.

	Category	Unit Price	
	220V (Single Phase)	Day : USD 55	
Electricity	220V (Three Phase)		
	380V (Three Phase)	2 H H (3 C S S S S S S S S S S	
	Application Method		
Deadline	Sep. 27(Wed), 2017		
Required Documents	Technical Service Application (Electricity, Water, Compressed Air) [Form1-1] Copy of Bank Transfer Slip (Printout of related web page when utilizing Internet banking)		
Reference & Reception Office	Exhibition & Marketing Center, KEA Tel: 82-2 - 6388 - 6067 Fax: 82-2 - 6388 - 6069 E-mail: kes@gokea.org		
Official Contractor	Samjeon Electric Co., Ltd / Mr. D.K. Lee TEL: 82-10-4003-8183 , FAX: 82-31-750-9224 E-mail: samjeon7@hanmail.net		

If the additional electricity is required temporarily during the build-up period (Oct. 14-16) and / or breakdown period (Oct. 20-21), exhibitors or stand contractors should make the request to the organizer's office one day in advance and pay the aforementioned fee.

		After 2 p.m.	
Electricity	Oct. 16	Supply time may differ	
Supply Schedule		According to exhibition preparation status by hall.	
	Oct. 17 - 19	9 a.m 5 p.m.	
	Oct. 20	9 a.m 4 p.m.	
	When 24hr. Supply is required in view of exhibit equipment's characteristics		
Precautions prior application should be submitted to the organizer's office. For 110V utilization transformers should be installed at exhibitor		ation should be submitted to the organizer's office.	
		lization transformers should be installed at exhibitor's expense.	

1-2) Compressed Air / Water

Cate	egory	Unit Price	
Compre	essed Air	USD 220	
W	ater	USD 220	
	Appl	ication Method	
Deadline	Sep. 27(Wed), 2017		
Required Documents	Technical Service Application (Electricity, Water, Compressed Air) [Form1-1] Copy of Bank Transfer Slip (Printout of related web page when utilizing Internet banking)		
Reference & Reception Office	Exhibition & Marketing Center, KEA Tel: 82-2 - 6388 - 6067 Fax: 82-2 - 6388 - 6069 E-mail: kes@gokea.org		
Official Contractor	Samjeon Electric Co., Ltd / Mr. D.K. Lee TEL: 82-10-4003-8183 , FAX: 82-31-750-9224 E-mail: samjeon7@hanmail.net		
Supply Schedule of Compressed Air/Water into Booth	Oct. 16	After 1 p.m. Supply time may differ according to exhibition preparation status by hall.	
	Oct. 17 – 19	9 a.m 5 p.m.	
	Oct. 20	9 a.m 4 p.m.	
Specifications	Compressed Air	Pressure: 6kg/Cm (end point: 7 kg/cm) Diameter of Air Pipe: 8mm	
	Water Supply, Water Drainage	Pressure: 3kg/cm² (Hall A), 4kg/cm² (Hall B), Diameter of Air Pipe: 13mm Diameter of Air Pipe: 20mm	

1-3) DMB / Digital / Satellite Signal Distribution

Category		Unit Price	
Digital Multimedia	Terrestrial DMB		
Broadcasting	Satellite DMB		
Satellite	BS	Contac Official Contractor	
Broadcast	Asia sat		
Antenna	Other		
Digital TV Antenna			
Application Method			
Deadline	Sep. 27(Wed), 2017		
Required Documents	Technical Service Application (Electricity, Water, Compressed Air) [Form1-1] Copy of Bank Transfer Slip (Printout of related web page when utilizing Internet banking)		
Reference & Reception Office	Exhibition & Marketing Center, KEA Tel: 82-2 - 6388 - 6067 Fax: 82-2 - 6388 - 6069 E-mail: kes@gokea.org		

TEL: 82-10-4003-8183, FAX: 82-31-750-9224 E-mail: samjeon7@hanmail.net

Samjeon Electric Co., Ltd / Mr. D.K. Lee

Official Contractor

⁻ Sky radio wave broadcasting is provided for free (however, the connection from trench to booth within exhibition hall shall be done by exhibitor).

⁻ If other broadcasting is required, please ask COEX first.

2) Internet Access Service

Category		Unit Price
Inter	net Line	USD 110
Application Method		
Deadline	Sep. 27(Wed), 2017	
Required Documents	Technical Service Application (Internet/Visitor System) [Form1-2] Copy of bank Transfer Slip (Print of related web page when utilizing Internet banking)	
Reference & Reception Office	Exhibition & Marketing Center, KEA Tel: 82-2 - 6388 - 6067 Fax: 82-2 - 6388 - 6069 E-mail: kes@gokea.org	
Official Contractor	KTNET TEL: 82-2-6000-2356~7 , FAX: 82-2-6000-2358 E-mail: <u>mice@ktnet.co.kr</u>	

- Wireless cannot be connected by contractors. If there is a need to use wireless access, application for wired internet service should be made first and wireless router shall be installed and used by participating company.
- In principle, wired router cannot be used
- -COEX Free WiFi is provided (however, if there are many users, access would be disrupted).

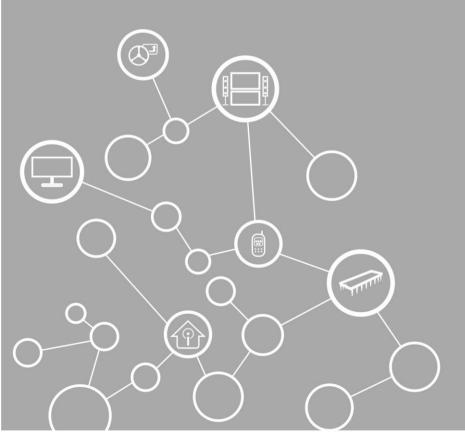
3) Visitor Data Management System (RF Card System)

Computerize information such as company, name, department, position, address, telephone, fax, e-mail, interest field etc and provide exhibitors with data.

Category		Unit Price	
Visitor Data Management System		USD 220	
Application Method			
Deadline	Sep. 27(Wed), 2017		
p : 1	Technical Service Application (Internet/Visitor System) [Form1-2]		
Required Documents	Copy of Bank Transfer Slip		
2 ocumento	(Printout of related web page when utilizing Internet banking)		
	Exhibition & Marketing Center, KEA		
Reference & Reception Office	Tel: 82-2 - 6388 - 6067		
	Fax: 82-2 - 6388 - 6069		
	E-mail: kes@gokea.org		

www.kes.org

IV. Promotion & Marketing



1. KES 2017 Marketing Service for Exhibitors

The Korea Electronics Show (KES) 2017 is operating advertisement programs through various channels for vigorous promotion for exhibitors and their products, and for a take-off as a global brand exhibition. It is also running free support programs for brand promotion and product marketing of participants.

■ Request for Information

Manger H. W. Lee _ Market & Exhibition Team _ Korea Electronics Association Tel: 82-2-6388-6064 Email: liwoo@gokea.org

1) Invitation Cards

- Free invitation cards are issued only to invite customer companies of exhibitors. For each exhibitor, 100 cards are offered basically and for each one more booth (9 m²), 50 cards will be issued additionally.
- Pre-registration can be done on 2017 Korea Electronics Show website (<u>www.kes.org</u>) <u>from Sept.1, to Oct. 15, 2017</u>. If you do pre-registration, you can look around exhibitions for free. Please make the most use of pre-registration for look-around as the number of invitations cards is limited.

2) VIP Client & Buyer of exhibitors Invitation Program

- Upon online application, we support the sending of "Special Invitation Package" to domestic and overseas VIP clients designated by exhibitors and observation of exhibition.

2. Paid Advertisement for Exhibitors of KES 2017

1) Advertisement on Badge and Badge String

The exhibitors who want to insert their company logo on the badges and the strings of Badges distributed to visitors to enhance advertisement effects are required to submit Other Advertising [Form5-2].

Minim	um Number	20,000 units & above
Do	ocuments	Advertising [Form5], Logo File

■ Advertisement Page and Unit Cost

Advertisement	Unit Cost (USD)
Badge	11,000
Badge String	22,000

^{*} If advertisements are carried on both, 20% discount will be provided.

■ Sample Images ('15)





^{*}Based on one color printing. Price would increase for printing with more than 2 colors.

[※]Please discuss with secretariat if you want to additional copy and printing with more than 2 colors.

2) Advertisement on Newsletter (Webzine)

Relevant news is delivered to domestic and overseas 100,000 KES related DB by preparing newsletter of 2017 Korea Electronics Show.

Contents	Advertisement of Korea Electronic Show, newsletter, product image and company logo exposure
Recipients	100,000 domestic and overseas DB including KES visitors and participants
Documents To be submitter	Advertising [Form5], advertisement banner (170x80), information to be included in articles

» » Advertisement and Unit Cost

Media	Unit Cost (USD)
Webzine_banner advertisement (3 times)	550
Webzine advertisement with article (1 time)	1100





3) Advertisement in Guide Map

For conveniences of visitors, the Show Guide will be made and distributed during the exhibition period. The exhibitors who want to carry an advertisement for pay are required to submit Other Advertising [Form5-2] to the Organizer Office.

Name KES 2017 Show Guide (both in Korean and English)		
Publication Date		
Copies	50,000 copies	
Documents	Advertising [Form5], Advertisement File	
Consideration	Size: To be discussed	
Specification	File Type: JPG (over 300dpi), Illustrator, QuarkXPress	

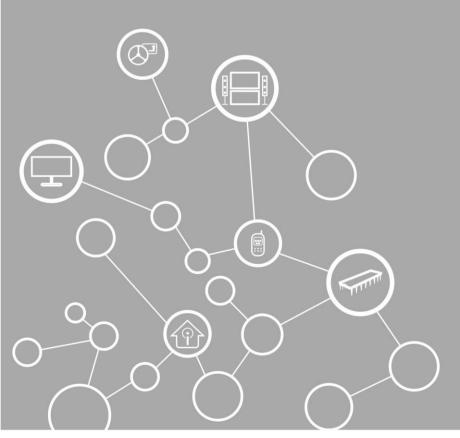
■ Advertisement Page and Unit Cost

Advertisement Page	Unit Cost (USD)		
One Page (10cmx12cm)	5,500		

 $[\]ensuremath{\ensuremath{\%}}$ The number of pages for advertisement is limited.

www.kes.org

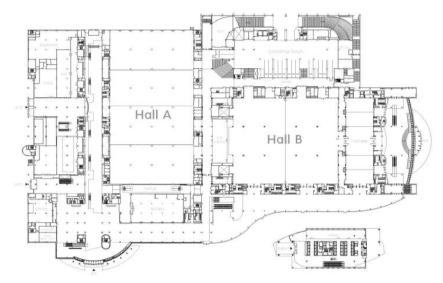
V. Others



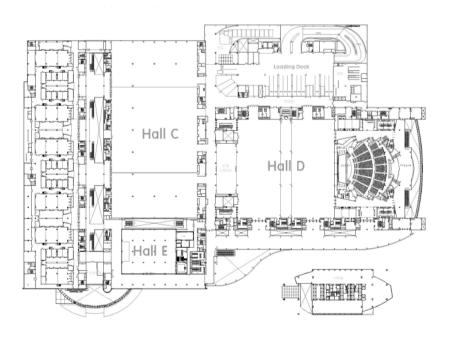
1. Exhibition Facilities & Services

1) Venue: Coex Exhibition Hall (Visit Coex online at www.coex.co.kr)

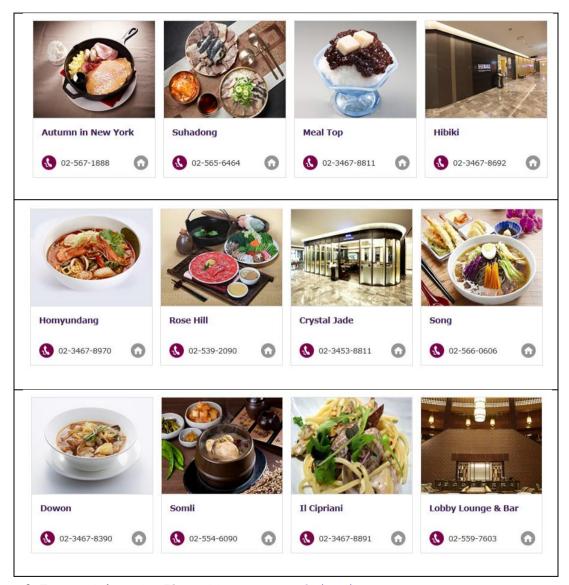
Hall A & B, 1st Fl of Coex



Hall C & D & E, 3rd of Coex



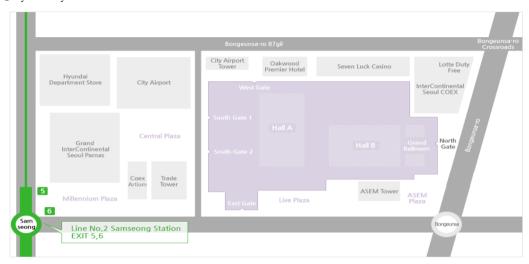
2) Restaurants



♣ For more information, Please visit www.coex.co.kr/eng/coex-near-restaurant

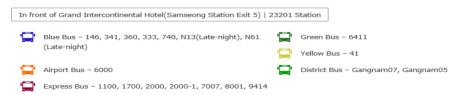
3) Transportation

- Location: Coex, 513, Yeongdong-daero, Gangnam-gu, Seoul, 06164, Rep. of Korea
- ① By Subway

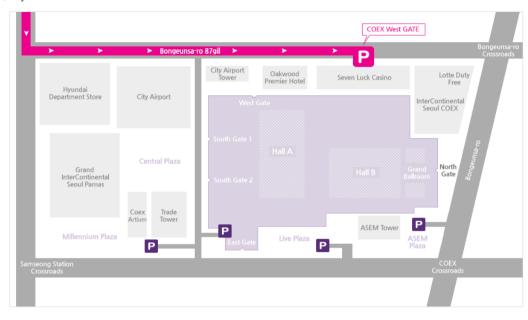


② By Bus





3 By Car



From Gangnam Station

- 1. Take Teheran Road to Samseong dong
- 2. Turn left in front of Hyundai Department Store at Samseong Station intersection
- 3. Access the parking lot 500m ahead in the basement or rooftop through GATE3 on the right side

4 From Airport



For more information, Please visit www.coex.co.kr/eng/visitors/directions-map-1

2. Parking

1) Parking fees

- Cars: 1,200 KRW per 15 minutes (stays of under 5 minutes free) / maximum 48,000 KRW for full day
- Trucks (2.5 tons or more): 2,400 per 15 minutes
- Buses: Prohibited from parking in Coex car park. Please use Tancheon parking lot.
- Grace period: No parking fee for stays of less than 15 minutes. Normal parking fee applies to vehicles parked for more than 15 minutes.
- Handicapped persons and registered VIPs: 50% discount

2) COEX Mall Parking Rates (COEX Mall Receipt)

Please tell us the plate number of your vehicle at checkout to receive parking discount.

When shopping, please ensure the eligibility of your check for parking discount.

The discount rate is calculated based on the total amount spent at COEX Mall stores.

- For visitors who spent 50,000 KRW or more, one hour of free parking is provided.
- For visitors who spent 100,000 KRW or more, two hours of free parking is provided
- For visitors who spent 150,000 KRW or more, three hours of free parking are provided

Individual discount standards will be applied to services and other convenience facilities.

- The discount will be applied to the vehicle used upon arrival and will be calculated upon departure
- The parking discount can be used concurrently with other discounts, including individual store parking discount and discount parking coupon.
- The discount does not apply to certain services and stores, which operate their own parking discount system.
- The discount does not apply to other buildings (Oakwood Hotel & Casino, Intercontinental Hotel) and Parnas Mall

3) Discount parking for visitors to select stores in Coex Mall

- Megabox movie theater: 4,800 flat fee for first 4 hours. Receive discount ticket at by providing vehicle license
 plate number at Guest Services booth on B2.
- Coex Aquarium: 50% discount off first 3 hours of parking. Receive discount ticket by proiding vehicle registration plate number at Guest Services booth on B1

3. KES Official Hotels

The hotels below are the official KES 2017 hotels.

Please mention KES 2017 in order to enjoy the special room rate. For more information, select the website.

■ Benefits

- Discounts on hotel charges: About 15~30% (Different by hotels))
- Convenient reservation
- Operation of free shuttle buses between COEX and designated hotels
- Discounts for using additional facilities

■ How to Use

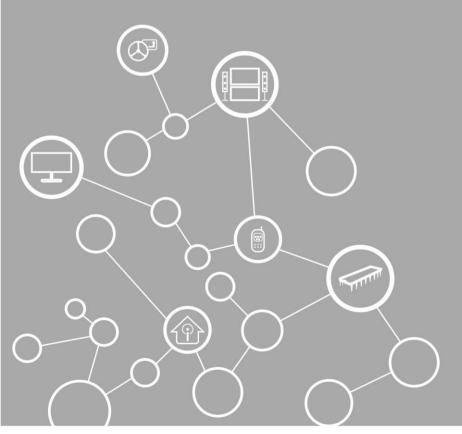
- $1.\,Proceed\ with\ Online\ pre-registration\ or\ apply\ for\ KES\,2017$
- 2. Select from the hotels listed below and contact them directly
- 3. Check the available rooms and rates for sure
- 4. Make a reservation

Hotel	Website	Distance (Hotel-Coex)	Price (KRW)		Hotel Manager
Hotel	vvebsite		Double	Twin	(Contact Info)
GladLive GangNam	www.gladlive-h otels.com	4km	115,000	130,000	Mr. K.H. Lee 82-2-6177-5104 Jay.lee@glad-hotels.com
Intercontinental Seoul COEX	www.iccoex.co m	154m	266,200	302,500	Mr. H.H. Lee 82-2-559-1165 hohyang.lee@ihg.com
Sheraton Seoul Palace Gangnam	www.sheratonse oulpalace.com	8km	217,800	242,000	Mr. J.M. Kang 82-2-2186-6791 Leo.kang@sheratonseoulpalasce.com

For more information, Please visit www.coex.co.kr/eng/coex-near-hotel

www.kes.org

VI. Application Forms



»» Application Forms

Section	Number	Type of Forms	Deadline
	1-1	Technical Service Application Form (Electricity, Water, Compressed Air)	9/27(Wed)
	1-2	Technical Service Application Form (Internet, Visitor Data Management System)	9) 21 (wea)
	2	Stand Contractor Registration Application Form (Raw Space Only)	9/13(Wed)
For Management	3-1	Move-In / Move-Out of Dangerous Material Application Form	9/15(Fri)
	3-2	Carrying-In(Out) of Ultra heavy Exhibition Item Application Form	
	4-1	Overtime Work Application Form	The day, by 4 p.m
	4-2	Exhibit Removal Application Form	The day, by 4 p.iii
For Promotion & Marketing			by order of receipt
Etc.	6-1	KES 2018 Reservation Application Form	10/17(Tue)~20(Fri)
EIIC.	6-2	KES 2017 Exhibition Certificate Form	After 10/20(Fri)
For Management	7	Company Name for Stand Fascia Application Form(Shell Scheme only)	9/20(Wed)

Form 1-1 Technical Service Application Form (Electricity, Water, Compressed Air) Deadline Sep. 27

Company			Booth No.	
Name			URL	http://
Person in Charge	Name		Division	
	Tel	(Office)	Fax	
		(Mobile)	Email	

Arrang	Arrangement		Requirement	Amount	Remarks
	220V (Single Phase)	US\$ 55	KW	US\$	
Electricity (08:00~18:00)	220V (Three Phase)	US\$ 55	KW	US\$	
	380V (Three Phase)	US\$ 55	KW	US\$	Euro cumply of they for each booth
Electricity (18:00~07:00)	220V/380V	US\$ 55	KW	US\$	- Free supply of 1kw for each booth - Application for Additional Electricity required.
	220V (Single Phase)	US\$ 77	KW	US\$	Electricity required.
Electricity (24hours)	220V (Three Phase)	US\$ 77	KW	US\$	
	380V (Three Phase)	US\$ 77	KW	US\$	
Wa	Water		set(s)	US\$	Installation shares included
Compressed Air		US\$ 220	set(s)	US\$	- Installation charge included
Satellite	BS		line(s)		
Dish	Asiasat		line(s)	Installation charge a reviewing the requir	nd approved contractors shall be advised after
Antenna	Other		line(s)	icvewing are requir	CIRCI

To: KES 2017 Management Office

[Date]. [Month]. 2017

Company Name:

A policy to	Exhibition & Marketing Center, KEA
Apply to Tel: 82-2-6388-6067, Fax: 82-2-6388 – 6069, E-mail: kes@gokea.org	
Remit to	Beneficiary: Korea Electronics Association (KEA) / Bank Name: Kookmin Bank
Kerrut to	Account No.: 598668-08-100416 / Swift Code: CZNBKRSEXXX

Form 1-2 Technical Service Application Form (Internet/Visitor System) Deadline Sep. 27

Company			Booth No.	
Name			URL	http://
Person in Charge	Name		Division	
	Tel	(Office)	Fax	
2-346	rei	(Mobile)	Email	

Arrangement	Unit Price	Requirement	Amount	Remarks
Internet Line	US\$ 110	port(s)	US\$	- Installation charge included
Visitor Data Management System	US\$ 220	line(s)	US\$	- after the exhibition, visitor's data will be provided

To: KES 2017 Management Office

[Date]. [Month]. 2017

Company Name:

Apply to	Exhibition & Marketing Center, KEA Tel: 82-2-6388-6067, Fax: 82-2-6388-6069, E-mail: kes@gokea.org
Remit to	Beneficiary: Korea Electronics Association (KEA) / Bank Name: Kookmin Bank
i i i i i i i i i i i i i i i i i i i	Account No.: 598668-08-100416 / Swift Code: CZNBKRSEXXX

Form 2	Stand Contractor Registration Application Form (Raw Space Only)	Deadline Sep. 1 3
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Company			Booth No.	
Name			URL	http://
D	Name		Division	
Person in Charge	Tel	(Office)	Fax	
Catalgo		(Mobile)	Email	

- Exhibitors should submit two copies each of the floor plan and front-view plan, along with this application and obtain approval for booth installation.
- When submitting booth design drawings, exhibitors must indicate the location of the event stage. If the event stage is adjacent to passageways and judged to hinder the exhibition management of neighboring booths, booth installation may not be permitted.

	Booth Installation Information						
Compa	any Name						
Address							
Tel							
Fax							
Person in	Name						
charge	Mobile						
Reason for Design Change (if necessary)							

* Attachment: Floor plan and Front-View plan(2 Copies each)

To: KES 2017 Management Office

[Date]. [Month]. 2017

Company Name:

Apply to	Exhibition & Marketing Center, KEA	
11	рріу ю	Tel: 82-2-6388-6065, Fax: 82-2-6388 - 6069, E-mail: kmlee@gokea.org

Deadline Sep. 15 Form 3**-1** Move-In/Move-Out of Dangerous Material Application Form Booth No. Company Name URL http:// Name Division Person in (Office) Fax Charge Tel (Mobile) Email

■ Purpose of Entry

■ Date of Entry : 2017. month. date. time:
■ Date of Exit : 2017. month. date. time:

■ Item list

No.	Item	Unit	Dangerous Factors	Container/Packing	Storage Method after
-				Details	Move-in
1					
2					
3					
4					
5					
6					
7					
8					

^{*} If additional space is needed, please attach a separate paper

We apply for approval of the Move-In and Move-Out of the dangerous materials specified above, while assuring you that we will duly observe KES 2017 operation regulations.

To: KES 2017 Management Office

[Date]. [Month]. 2017

Company Name:

Apply to	Exhibition & Marketing Center, KEA					
rippiy to	Tel: 82-2-6388-6067, Fax: 82-2-6388 - 6069, E-mail: kes@gokea.org					

Form 3-2	Carrying-In(Out) of Ultra heavy Exhibition Item Application Form Deadline Sep. 15							
Company			Booth No.					
Name			URL	http://				
D	Name		Division					
Person in Charge	Tel	(Office)	Fax					
- 1-8-	161	(Mobile)	Email					

■ Item list

No.	Item	Qty	Weight(Tons)	Dimention (m m m)
1				
2				
3				
4				
5				

^{*} If additional space is needed, please attach a separate paper

We apply for approval of bringing in ultra heavy exhibition items specified above.

To: KES 2017 Management Office

[Date]. [Month]. 2017 Company Name:

Form 4-1		Overtim	e Work Appl	ication For	m Submitto	Organizer's Office		
Company				Booth No.				
Name				URL	http://			
Name			Division					
Person in Charge	Tel	(Office)		Fax				
Charge	Tei	(Mobile)		Email				
				•				
■ Exhibit	ion Ha	ll to be use	ed					
		□ Hall A			□ Hall B			
■ Utilizat	tion Tin	mo						
Date			En din a		Harris	Damada		
Date		Starting	Ending		Hours	Remarks		
Oct		:	:		: ~ :			
	<u> </u>							
		Pa	erson in charge:		[signature]			
		10	rison in charge.		[signature]			
		KI	ES 2017 Manageme	nt Office:	[Confirm Signatu	re]		
To·1	KFS 20	17 Manao	rement Office	.				
10.1	To: KES 2017 Management Office							
[Date]. [Month]. 2017								
	Company Name:							
Representative: [Signature]								

Form 4-2 Exhibit Removal Application Form SubmittoOrganizer's Office									
Compa	any			Booth No.					
Nam	e			URL	http://				
Person in Charge	Name			Division					
		(Office)		Fax					
	Je lei	(Mobile)		Email					
approshoul	oval, security po d be careful wi on of Removal: 2017. Oct.		_	-					
No.		Item	Qty		Rem	arks			
1									
2									
3									
4									
5									
*	If additional sp	pace is needed, please attach	ı a separate paş	per					
		KES 2017 Managemen	t Office:		[signatu	re]			
Te	o:KES 20	017 Management	Office						
					[Dat	e].	[Month].	2017	
		(Company Nai	me:					
			Representati			[Signatu	ıre]		

Advertising Application Form $\operatorname{Form} 5$ by order of receipt Booth No. Company Name URL http:// Name Division Person in (Office) Fax Charge Tel (Mobile) Email

⁻ You are asked to discuss with management office about this order after submitting.

Advertising	Price	Check()		
Badge & Badge String				
NewsLetter(Webzine)	Please read a manual(p.37~p.39)			
Guide Map				

To: KES 2017 Management Office

[Date]. [Month]. 2017

Company Name:

Apply to	Mr. H.W. Lee, Exhibition & Marketing Center, KEA Tel. 82-2-6388-6064 Fax. 82-2-6388-6069 Email. liwoo@gokea.org
Remit to	Beneficiary: Korea Electronics Association (KEA) / Bank Name: Kookmin Bank Account No.: 598668-08-100416 / Swift Code: CZNBKRSEXXX

[■] Required Data: Please read a manual regarding this order

Form 6-1	KES 2018 Reservation Application Form Deadline Oct. 20						
Company			CEO				
Name			URL	http://			
Address							
Tel			Fax				
	Name		Division				
Person in Charge I	Tel	(Office)	Fax				
	Id	(Mobile)	Email				
	Name		Division				
Person in Charge II	Tel	(Office)	Fax				
	Tu	(Mobile)	Email				

■ Space Requirement

Booth Type	Unit	Size (9m²/1booths)		
Raw Space	Booths	m²		
Standard Booth (Basic)	Booths	m²		
Standard Booth (Premium)	Booths	m²		

[Date] .	[Month].	2017
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Company Name:

 $[\]divideontimes$ please enclose the business card

Form 6-2	2	KES 2017 Exhibition Certificate Form)
Company			Booth N	No.						
Nam	ie			URL	,	http://				
D		Name			Division					
Person Charg		Tel	(Office)		Fax					
	5-	161	(Mobile)		Emai	1				
■ Requ	uired	Data:2c	opies of photos							
No.]	Item	Model	Feature				remarks	
1										
2										
3										
To:	KES	5 2 017 :	Managemen	at Office						
							[Date	2].	[Month].	2017
Company Na Representat								[Signatu	re]	

 $2017\,\rm KES$ Organizer hereby proves that Above company had participated in 2017 KES from October 26 to October 29.

2017. . .

KES 2017 Management Office

Form 7	Comp	יזרוכ	z Nama for	Stand Face	ia Δ nnlicati	ion Form(Sl	2011 Scl	homo	onki)	Deadline :	Sen 20)
1011117	Сопр	arry	TValletoi	Stariurasc	<i>а т</i> үрисан	lom om (3		IEIIE	corny)	Deadilite	ocp. 20	,
Company						Booth	Booth No.					
Name	´					UR	L	http:	//			
	Nar	ne				Divis	sion					
Person in			(Office)	(Office)		Fa	Fax					
Charge	Te	l	(Mobile)			Em	ail					
 The company fascia will be made in accordance with the company name (Korean/English) stated in the "Exhibitor details." If an exhibitor has a unique company name, exhibitor should prepare and submit an application directly to the relevant shell scheme booth installer until Sep.30. When preparing fascia, please make sure spellings are correct to include spaces as well as Distinguishing capital or small letters Standard Shell Scheme Booth Fascia												
To: KES 2017 Management Office [Date]. [Month]. 2017												
						Compan	y Nan	ne:				
Representative: [Signature]												
Basic		-		Nara Desig								
				181 (#2303), 1ra Design.	Fax: 82-2-	- 557-0136, 1	E-mail	l: kjk(13@inarade	esign.co.kr		
Premium Tel: 82-2- 557-0481 (#2102), Fax: 82-2- 557-0136, E-mail: syj08@inaradesign.co.kr												